

2023 Spring Semester(Additional)

Graduate Admissions Guide for International Student



The Graduate Admissions Guide is in Korean and English.
When interpretational differences arise, the Korean version
will have priority over the English version.

2023 Spring Semester (Additional)

Graduate School Admissions Guide

- contents -

I. TIME LINE	2
II. DEPARTMENTS & PROGRAMS	3
III. ADMISSIONS QUOTA	5
IV. ELIGIBILITY REQUIREMENTS	5
V. DOCUMENTS SUBMISSION	6
VI. EVALUATION PROCESS	7
VII. APPLICATION FEE	7
VIII. HOW TO APPLY	7
IX. THINGS YOU SHOULD KNOW BEFORE YOU APPLY ..	8
X. TUITION & SCHOLARSHIPS	8
XI. CONTACT INFORMATION	9
XII. FORMS	10
XIII. CAMPUS MAP	12

The Graduate School of HNU

I. TIMELINE

[Korean Standard Time]

Timeline	Period	Detail & Notes
Online Application	From Dec. 26(Mon) 10am to Dec. 29(Thu) 3pm	· The Graduate School's Web site - (gra.hannam.ac.kr) Online Application · Only Online Application
Documents Submission	By Dec. 29(Thu) 3pm	· In-person or Mail-in → Those who are NOT punctual will be disqualified
Evaluation	Jan. 5(Thu) 10am	※ Those who are NOT punctual will be disqualified · Waiting Place: Each department office · Oral Interview Place: head professor's office
Announcement	Feb. 3(Fri) 5am	· The Graduate School's Web site - (gra.hannam.ac.kr) Announcement · No personal notice
Registration	Feb. 20(Mon) ~ Feb. 22(Wed)	

※ The Evaluation schedule may be changed. Please check the schedule to the department office.

<<Important Notes for international applicants>>

1. International applicants who reside out of Korea are not able to apply for the additional admission for 2023 spring semester due to the visa matter. International applicants who reside in Korea can apply for the additional admission application for 2023 spring semester.

2. According to the Immigration regulations, changes in school are limited for the same degree courses in Korea. Successful applicants are required to return to the applicant's country, obtain a visa(D2) and re-enter Korea.

II. DEPARTMENTS & PROGRAMS

DEPARTMENTS		PROGRAMS			Sub application field
		Master's	Ph.D.	Integrated Ph. D	
LIBERAL ARTS & SOCIAL SCIENCE	Korean Language & Literature	○	○	○	Korean Language & Literature Korean Language & Culture Studies
	Literary Creative Writing	○	○	○	Creative Writing, Writing Education
	English Language & Literature	○	○	○	English Linguistics, English Literature
	Children's English	○	○	○	Children's English
	Library & Information Science	○	-	-	Library & Information Science
	History	○	○	-	History, Archival Studies, Historical Culture Contents
	Christian Studies	○	○	○	Christian Studies Theology in Ministry(ONLY Ph.D)
	Education	○	○	○	Education
	Korean Education	○	○	○	Korean Education
	English Education	-	○	-	English Education
	Business Administration	○	○	○	Personnel · Organization Financial Management Production · Measuring · MIS Marketing International Management
	Economics	○	○	○	Economics
	Accounting	○	○	○	Accounting
	International Trade	○	○	○	International Trade
	Management Information Systems	○	○	○	Management Information Systems
	MICE/Hotel&Tourism	○	○	○	MICE/Hotel&Tourism Management
	Public Administration	○	○	○	Public Administration, Public Policy
	Law	○	○	○	Public Law, Private Law
	Politics, Communi. & International Studies	○	○	○	Political Communication
	Social Welfare	○	○	○	Social Welfare
Child Development & Guidance	○	○	○	Child Development and Guidance	
Criminology	○	-	-	Criminology	
NATURAL SCIENCE	Mathematics	○	○	○	Mathematics
	Chemistry	○	○	○	Physical and Analytical Chemistry Organic Chemistry Inorganic Chemistry
	Biological Science and Biotechnology	○	○	○	Echo Biotechnology Medical Biotechnology Industrial Biotechnology

NATURAL SCIENCE	Food Science	○	○	○	Food Science Nutrition
	Mathematics Education	-	○	-	Mathematics Education
ENGINEERING	Computer Engineering	○	○	○	Computer Engineering
	Multimedia	○	○	○	Multimedia
	Architectural Engineering	○	○	○	Architectural Planning & Design Architectural Structure, Works Materials & Service
	Civil & Environmental Engineering	○	○	○	Civil & Environmental Engineering
	Electrical & Electronic Engineering	○	○	○	Electronic Engineering
	Advanced Materials & Chemical Engineering	○	○	○	Chemical Engineering Advanced Materials
	Inf. & Communi. Engineering	○	○	○	Information & Communication Engineering
	Industrial Engineering	○	○	○	Industrial Engineering
	Mechanical Engineering	○	○	○	Mechanical Engineering
FINE ARTS & SPORTS SCIENCE	Fine Arts	○	○	-	Painting, Sculpture, Industrial Art(Master's) Fine Art(Ph.D)
	Sports Science	○	○	○	Sports Science
	Archives Management	○	○	-	Archives Management
INTERDISCIPLINE (SOCIAL SCIENCE)	Counseling	○	○	○	Counseling
	Global Business	○	-	-	Global Business Administration
	Business of Art & Culture	-	○	-	Art Business & Administration
	Global Economics & Commerce	○	○	○	Global Economics & Commerce
	Social Economy, Business&Policy	○	○	○	Social Economy, Business&Policy
INTERDISCIPLINE (NATURAL SCIENCE)	Cosmetic Science	○	○	○	Cosmetic Science
TOTAL		43	43	37	

※ Combination of Englishlecture Department : English Language & Literature, English Education(Ph.D), Global Business(Master's), Management Information Systems, Economics, Chemistry, Multimedia, Electrical & Electronic Engineering, Advanced Materials & Chemical Engineering, Inf. & Communi. Engineering, Sports Science, SocialEconomy,Business&Policy(12 Departments)

※ Master's programs consist of 4 semesters (2 years)

※ Ph.D. programs consist of 4 semesters (2 years)

※ Integrated Ph.D programs consist of 8 semesters (4 years)

III. ADMISSIONS QUOTA

- admission 000 students

IV. ELIGIBILITY REQUIREMENTS

- Master's

Applicants must hold, or expect to hold in prior to entering HNU, a bachelor's degree or its equivalent (or higher) degree from an accredited college or university

- Integrated Ph. D.

Applicants must hold, or expect to hold in prior to entering HNU, a bachelor's degree or its equivalent (or higher) degree from an accredited college or university

- Ph.D

Applicants must hold, or expect to hold in prior to entering HNU, a master's degree or its equivalent (or higher) degree from an accredited college or university

V. DOCUMENTS SUBMISSION

[Korean Standard time]

classification	Documents	Detail & Notes	Period
COMMON	·Application Form and study plan [Online Application]	·Write the Application Form and Storage on The Graduate School's Web site - (gra.hannam.ac.kr) ·A study plan should be made in the prescribed form[p. 11] and upload the file when you write the application form.	by Dec.29 (Thu) 3pm
	·Diploma (Certificate of expected degree)	※ It should be original(issued within 1 month of your application submission). ※ Ph.D. applicant : Submit bachelor, Master's documents ※ Foreign university graduate ① Must be issued or translated in Korean or English and notarized from official Institute. ② Degree from foreign countries other than Korea, China, and Pakistan must meet one of the 3 requirements below; a. Apostille: Apostille member countries b. Notarized by Korea consulate(embassy) in your home country c. Notarized by consulate(embassy) of you home country in Korea ③ Degree from China must submit certificate of both degree and graduation notarized from official institute(http://www.chsi.com.cn , http://www.cdgdc.edu.cn) ④ Degree from Pakistan must be confirmed by "Higher Education Commission of Pakistan" ⑤ If you submit a certificate of expected degree and transcript, you should submit final certificate of degree and transcript after graduation.	Documents submit deadline All Documents should arrive Upto Dec.29 (Thu) 3pm
	·A Transcript	·It is required for all applicants to move on to other admission steps.	
	·3 photos (35mm * 45mm)	·Other university (included foreign uni.) alumni(expected)	
Additional Submission Documents	·Release of Information Form ·Portfolios [substitute for Performance Test]	※ Only for applicants of Dept.FineArts	
Foreigner (Residing in Korea)	1. Language Proficiency Test Scores 2. Copy of Certificate of Alien Registration 3. Copy of Passport 4. Copy of applicant's bankbook	※ Proof of Language(Korean) Proficiency - Level 3 or higher on the Test of Proficiency in Korean (TOPIK). ※ In case of Combination of English lecture Department applicant who got TOEFL iBT 71 points or its equivalent (or higher) is admission available. → TOEFL(PBT 530, CBT 197, iBT 71), IELTS 5.5, TEPS 600points, TOEIC 650points ※ Only valid language certificates will be accepted.(the validity period of certificate must be within the application period).	

※ Foreign students with nationality of the country using English as their native language or legal official language may submit transcript and diploma of middle or high schools to replace proof of English proficiency.

※ Submitted documents will not be returned to the applicants. Applicants in Korea must prepare extra original copies of diploma, transcript and certificate of bank balance(more than 18,000 USD) to submit the immigration office for the visa change and visa extension.

※ The Application period and procedure for applicants for Master's, Ph.D and integrated Ph.D. are all same

VI. EVALUATION PROCESS

◆ Evaluation Date : **Jan.5(Thu) 10am**

- ◆ The Application period for applicants for Master's, Ph.D and integrated Ph.D. are all same
- (1) Document Screening : 100 points(Study Plan 50 points, Cumulative G.P.A 50 points)
 - (2) Oral Interview : 100 points(Academic Knowledge 60 points, Academic Aptitude 20 points, Academic Sincereness 20 points)

VII. APPLICATION FEE

- Master's Program : 60,000 KRW
- Ph.D. Program(Integrated Ph.D. Program) : 70,000 KRW

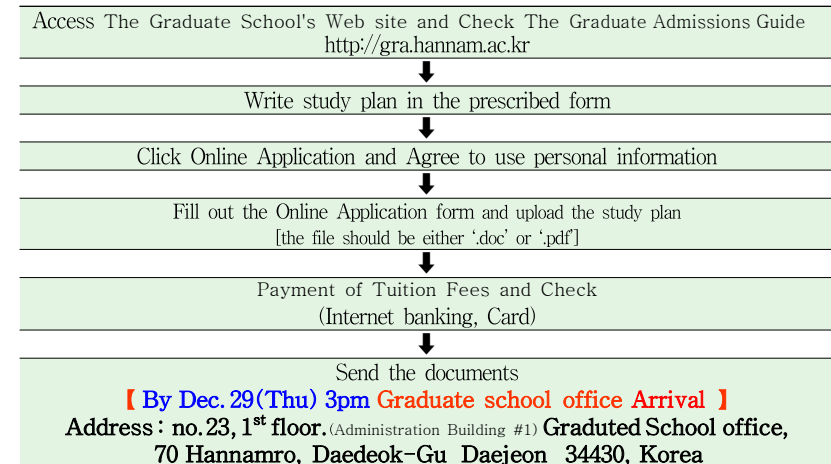
VIII. HOW TO APPLY

(1) Application Period : **Dec. 26(Mon) 10am ~ Dec.29(Thu) 3pm**

(2) Important Notes

- Please check all information on application form very carefully before the payment.
- HNU has no responsibility for any type of disadvantages or penalties from applicant's mistakes.
- It is only before your payment that you are allowed to modify your information on the documents.
- If there are any false statements, the admission would be canceled or nullified immediately and automatically.
- International applicants who reside out of Korea can use school address and postal code to fill out the application form.

(3) Procedures for Admission



IX. Things You Should Know Before You Apply

- (1) Only online application is available. (Sending by post or visiting in person are not accepted.)
- (2) Submitted documents and application fee will NOT be returned to the applicants.
- (3) If there are any false statements, the admission would be canceled or nullified immediately and automatically
- (4) It is only before your payment that you are allowed to modify your information on the documents.
- (5) Graduate School of HNU give an examinee's number
- (6) Online Application will be printed out by Graduate school, So you don't submit it.
- (7) Your documents must be arrived by **Dec. 29(Thu) 3pm** in The Graduate School office.
- (8) In case there are missing documents, the applicants must take responsibility and the admission/entrance will be cancelled.
- (9) Non presenter and inadequate applicant's admission would be canceled or nullified immediately and automatically.
- (10) You should have ID card at Oral Interview.
- (11) Further details, if not stated in this guide, it will be processed in accordance with HNU standards.
- (12) Foreign university graduate must submit a notarized/certified translation in Korean.
- (13) If you have any questions or concerns, please contact us.
Tel : +82-42-629-7222, 8123, 7221
- (14) Visa issuance belongs in the jurisdiction of Korean Embassy or Consulate General, thus an admission offer does not guarantee a visa issuance. **If the successful applicants out of Korea don't apply for a study visa(D2) until Jan.30, 2023, admission will be cancelled accordingly.**

X. TUITION & SCHOLARSHIPS

- All international students pay admission fee and receive 50% of tuition fee[excluding admission fee] waiver in the 1st semester.
- All international students receive a different tuition waiver depending on the G.P.A after the 1st semester.

[As of 2022, subject to change]

Tuition		Scholarships		
Department	Admission fee	Tuition fee	GPA	RATIO
LIBERAL ARTS & SOCIAL SCIENCE	716,300KRW	3,668,650KRW	4.0(AO) ~ 4.5(A+)	50% of tuition fee
NATURAL SCIENCE / Sports Science		4,452,200KRW	3.5 (B+) ~ 3.99 (AO)	40% of tuition fee
ENGINEERING / Fine Arts		4,843,800KRW	3.0 (B0) ~ 3.49 (B+)	30% of tuition fee
			~ 3.0 (B0)	N/A

XI. CONTACT INFORMATION

DEPARTMENTS	CONTACT	DEPARTMENTS	CONTACT
Korean Language & Literature	7800	Chemistry	8810
Literary Creative Writing	7800	Biological Science and Biotechnology	8750
English Language & Literature	7320	Food Science	8788
Children's English	7320	Mathematics Education	8548
Library & Information Science	7353	Computer Engineering	7861
Christian Studies	7377	Multimedia	8271
Education	8025	Electrical & Electronic Engineering	7262
Korean Education	7405	Architectural Engineering	7996
English Education	7410	Civil & Environmental Engineering	7557
History	7382	Inf. & Communi. Engineering	7567
Business Administration	7673	Industrial Engineering	7989
Economics	7728	Advanced Materials & Chemical Engineering	8853
Accounting	7589	Mechanical Engineering	8043
International Trade	7596	Photonics & Sensors	7455
Management Information Systems	7611	Cosmetic Science	8825
Public Administration	7676	Fine Arts	8392
Law	7635	Fine Arts(Painting)	8392
Politics, Communi. & International Studies	7650	Fine Arts(Sculpture)	7431
Child Development and Guidance	7437	Fine Arts(Industrial Art)	7367
Social Welfare	7302	Sports Science	7499
Criminology	8319	Archives Management	7383
MICE·Hotel&Toursm	7576	Counseling	8045
Mathematics	7447	Global Business	8500
Global Economics & Commerce	8050	Business of Art & Culture	7367
		Social Economy, Business&Policy	8272

XII. FORMS

【Form1】 Study Plan

Study Plan

Personal Information

1. Name: _____

2. The program you want to apply:

Master's Program () / Ph.D. Program () / Integrated Program ()

3. The department which you want to apply: _____

4. The major you would like to study: _____

< Study Plan >

1) Tell us what significant experiences in your life have formed you

2) Tell us the reasons that you are applying to this program

3) Your plan after you have completed the program

4) Tell us what area you would like to focus in the program, and specific interest regarding the subject that you want to study.

【Form2】 Release of Information Form

Release of Information Form	
Applicant Information	
Name of Applicant	(Korean/English)
Applicant's State Number / Degree	
Department / Major	
Academic Information	
Name of Institution Graduated	
Address of Institution Graduated	
Name of Degree	<input type="checkbox"/> Bachelor's Degree <input type="checkbox"/> Master's Degree <input type="checkbox"/> Doctor's Degree
Major	
Date of (Expected) Graduation	
Period of Attendance	(Year/MM) ~ (Year/MM), Total () semesters completed
Website of Institution Graduated	
Institution Information to Request RELEASE OF ACADEMIC INFORMATION	
Office in Charge	
Name of Staff in Charge	
Phone/Fax No. of Staff in Charge	
E-mail of Staff in Charge	
Year/MM/DD	
*By signing this form, I am giving my agreement and hereby authorize Hannam University to verify my degree/enrollment records. *The information you provide will be kept in strict confidence and will be used only for the purpose of degree verification *If the information you provide is NOT able to validate your academic degree, a notice of your success in acceptance could be nullified	
Applicant: _____ Signature	

XIII. CAMPUS MAP



The Graduate School of HNU
<http://gra.hannam.ac.kr>

(70 Hannam-ro, Daedeok-gu, Daejeon 34430, Korea)

▶Tel. +82-42-629-8123, 7222, 7752 / FAX : +82-42-629-7955

▶Location : Administration Building #1 Room01-23